

## **Perins School**

### **In Year Admission Process 2024-25**

Applications to Perins for In-Year places are welcomed at any time of the school year outside of the normal admissions round. The Perins MAT is the admission authority, and places will be allocated according to the resource and capacity within the school and each year group. Please refer to the 2024-25 Admission Policy for further details.

An application for a school place needs to be completed and submitted either by post or email to [admissions@perins.hants.sch.uk](mailto:admissions@perins.hants.sch.uk). Applications are sometimes received via Hampshire County Council Education Portal - applications will be processed the same way however they are received.

Where required, a supplementary information form may need to be completed to verify criteria listed on the application. For an application in Medical or Social need criterion, please provide a covering letter and any evidence from agencies/ authorities. For Child of Staff, please complete the form available from the Admissions Officer.

#### Year group Operational PAN (Published Admissions Number)

Perins has an Operational PAN in some year groups – this is where there is an agreed higher capacity over the PAN shown in the admissions policy because the curriculum structure has allowed this. From Year 9 onwards, at the start of Key Stage 4 the year group is managed back to the PAN, meaning that places would only become available when the year group number on roll is below 230.

There are Operational PANs in the current year groups:

Year 7 240 (year of entry 2024)

Year 8 240 (year of entry 2023)

Year 9 240 (year of entry 2022)

Year 10 240 (year of entry 2021)

#### Documentation and process

Application should be made by someone with parental responsibility, and proof of address will be required to process the application.

The school will start to process the application on receipt.

The outcome of the application will be shared either by post or email between 10 to 15 school days from receipt of application.

Successful applicants will need provide the documentation requested and complete the relevant information forms prior to admission. In most cases, students start at Perins within 10 days of the

acceptance of a place. If the application is made in summer term for Autumn 2025 entry, applications can be considered from 9<sup>th</sup> June 2025 – application should not be made more than two weeks prior to this date.

### Waiting Lists

If there are students on the waiting list of the year group in which the student is seeking admission, they will be placed on the waiting list in the position determined by the oversubscription criteria within the Admissions Policy. A child's position on the waiting list can move up or down depending on the admission criteria of other applicants.

The waiting list will run until 31<sup>st</sup> December 2024 for Year 7 entry 2024, and to 31<sup>st</sup> August 2025 for other year groups. Parents will need to make a fresh application if they wish to continue being considered for a place.

Unsuccessful applicants have the right to appeal – details on how to do this will be on the refusal letter and also on the school website in the Admissions section.

Applications to Perins School are shared with Hampshire County Council Admissions Team.

Full details and documents for admission to Perins can be found at [www.perins.net/visit-join-us/admissions-journey](http://www.perins.net/visit-join-us/admissions-journey)

Please contact Katie Gould, Admissions Manager, on [admissions@perins.hants.sch.uk](mailto:admissions@perins.hants.sch.uk) for further information.