

## How students access work when isolating

This document explains how students should access work if they are isolating, but the rest of their class / year group remains in school.

Please see the information below the details how students should access work.

Students should go to the Curriculum Hub on the Perins SharePoint (<https://perinsschool.sharepoint.com/Sites/curriculum>) – students need to use their login details to get to this.

As per school timetable (this is on ClassCharts if students can't remember it):

- go to the relevant subject
- go to the correct year group
- select the relevant term (currently term 1)
- locate the lesson tracking sheet
- find the teacher's name and find out which week's work they should focus on
- click on the link to the curriculum overview document (this should be linked at the top of the lesson tracking sheet)
- follow instructions here (the curriculum overview document should link to a screencast that describes expectations of the lesson, and to relevant resources within SharePoint)

Due to the nature of the school curriculum, different departments may need to present information in a way that is specific to their curriculum area, but essentially the work for every subject should be found in the same place. As an example, please see the screencast linked below that demonstrates how this would be done in the subject of languages.

Screencast: <http://bit.ly/ACCESSINGWORK> (this describes Year 10 French, but should work for every subject).

Should you have any subject-specific questions, including if you are unable to locate work as described above, you should direct any communication towards your subject teacher in the first instance. The subject teacher is always the best person to ask for anything of a subject-specific nature.