



**Admissions Policy 2023/24**  
**Perins School**

## Introduction

The Perins Multi-Academy Trust (The Perins MAT) is the admissions authority for Perins School.

This policy will apply to all admissions from 1st September 2023, including in year admissions. It will be used during 2022/23 for allocating places for September 2023 as part of the main admission round for Year 7.

The guiding principles of the school admission policy are:

- to enable as many children as possible to attend their parents' preferred school;
- to enable Perins to serve its local community;
- to assist parents in planning their children's education; and
- to support Hampshire County Council in ensuring that all children are allocated a school place.

The aims of the admission criteria are:

- to enable children, as far as possible, to attend their local school and thereby minimise long or difficult journeys to school;
- to enable siblings, as far as possible, to attend the same school;
- to promote high educational standards through curricular and pastoral continuity between schools serving the same catchment areas;
- to promote school involvement with the local community.

## Admission Criteria

The Published Admissions Number (PAN) for the academic year 2023/24 is 230.

If there are sufficient applications, Perins will admit up to the published admission number for the relevant year group. Where fewer applications than the published admission number are received, places will be offered to all those who have applied.

Any child with an Education, Health and Care Plan (EHCP) naming the school will be admitted. Where possible, such children will be admitted within the PAN.

The admissions criteria that will be used in the event of oversubscription are set out below and listed in priority order

1. Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, child arrangements order, or special guardianship order.<sup>1</sup>; or children who appear to have been in state care outside England and ceased to be in state care as a result of being adopted.

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<sup>1</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A 'child arrangements order' is as an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Children or families with an exceptional medical and/or social need<sup>2</sup>. Each application must include supporting evidence from an independent professional such as a doctor and/ or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends Perins School rather than any other (see definition (2)). Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need and supporting evidence is submitted with the application.
3. Children whose parents are either members of staff who have been employed at Perins for two or more years at the time at which the application for admission to Perins is made; or children whose parents are a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living within the catchment area of Perins<sup>3</sup> who at the time of application have a sibling at Perins who will still be on roll at the time of the sibling's admission. 'Sibling' refers to brother or sister, half-brother or half-sister, adoptive brother or adoptive sister, step-brother or step-sister, foster-brother or foster-sister and includes children living as siblings in the same family unit.
5. Children living within the catchment area of Perins who live closest to the school, based on a straight line from Perins to the entrance of the property.
6. Children living outside the catchment area of Perins who at the time of application have a sibling at Perins who will still be on roll at the time of the sibling's admission. 'Sibling' refers to brother or sister, half-brother or half-sister, adoptive brother or adoptive sister, step-brother or step-sister, foster-brother or foster-sister and includes children living as siblings in the same family unit.
7. Children living outside the catchment area of Perins who, at the time of application, attend one of the linked primary schools, namely, Sun Hill Junior School, Cheriton Primary School, Ropley Primary School, Preston Candover Primary School or Four Marks Primary School.
8. Children who at the time of application have a sibling on the roll of Sun Hill Junior School who will still be on the roll at the time of admission.
9. Children living outside the catchment area of Perins, who live closest to the school, based on a straight line from Perins to the entrance to the property.

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<sup>2</sup> 'Medical need' does not include common medical conditions supported by mainstream schools such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one school above another.

<sup>3</sup> <sup>3</sup> The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week and should be used for the application. The permanent address of a child who spends parts of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time. Where a child's time is evenly divided between the parents, parents must agree which address they would like to be considered for the purposes of the application. In the event of a dispute, in the absence of any court order, the admission authority will make a judgement about which address applies, taking into account the address registered with the child's current school, nursery, preschool or childminder, the address registered for child benefit and the address registered with the child's GP.

## **Distance measurement**

If Perins is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. The random allocation procedure published on the Hampshire County Council website will be used.

<http://documents.hants.gov.uk/education/Random-Allocation.pdf>. The school's admissions coordinator will carry out the random allocation process if the situation arises.

## **Multiple births**

Where a twin or child from a multiple birth is admitted to Perins under this policy, then any further twin or child of the same multiple birth will also be admitted, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

## **In-Year Fair Access placements by the local authority**

As the admissions coordinator, Hampshire County Council is required to ensure that all pupils are placed in schools as quickly as possible. It may therefore sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with the provisions of the local authority's In-Year Fair Access Protocol. The Protocol is based on legislation and government guidance. If an admission raises the number on roll above the PAN, no further pupil will be admitted from the waiting list until a place becomes available within the PAN.

## **Procedure**

Parents who are seeking admission for their son or daughter to Perins should complete the Hampshire County Council Application Form (CAF) on line at <https://www.hants.gov.uk/educationandlearning/admissions/applicationprocess/year7> by no later than midnight on 31st October 2022.

Late applications (ie those submitted after midnight on 31st October) will be considered after all on-time applications unless exceptional circumstances merit earlier consideration.

Letters to parents offering a secondary school place will be sent by Hampshire County Council on 1<sup>st</sup> March 2023. For the main admissions round, all preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parents' highest stated preference will be awarded.

## **Appeals**

Parents have the right to appeal against the decision not to admit a child to Perins. Appeals will be heard by a panel which is independent of both the school Trustees and the local authority. Details of the appeals process, relevant dates and a map of the Perins catchment area are available on the school website, [www.perins.net](http://www.perins.net).

## **Waiting List**

When all available places have been allocated, Perins will operate a waiting list. Parents who wish their child to be included on the waiting list must inform the school in writing. Any places that become available will be allocated according to the admissions criteria of this policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Within the academic year fair access arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised

- each time a child is added to, or removed from, the waiting list
- when a child's changed circumstances will affect their priority
- at the end of each school year, when parents with a child on the waiting list will be contacted and asked if they wish to remain on the list for the following school year.

Parents may keep their child's name on the waiting list of as many schools as they wish and for as long as they wish.

## **Admission of children outside their normal age group**

Parents can seek places outside their child's normal age group. Decisions will be made on the basis of the circumstances of each case; parents may be offered a place in another year group at the school.

## **Legislation**

This policy takes account of all relevant legislation including the Education Act 2002, the Schools Standards and Framework Act 1998, legislation on sex discrimination, race relations and disability, together with all relevant regulations and the School Admissions Code (DfE September 2021).