

How does the Perins Laptop Scheme work?

We offer 3 year and 2 year schemes. Although the laptop, if cared for, should last the full 5 years at Perins, manufacturers are unable to guarantee the availability of parts or warranty for longer than 3 years—so year 7 students join our 3 year scheme and we offer an additional 2 year scheme for the Years 10 and 11.

The laptop remains on a lease contract and school property until the end of the scheme, but students keep the laptop for their own use at school and home for the duration of the scheme. The students must bring the laptop to school everyday, fully charged so that teachers can plan to use them in lessons. They won't use them in every lesson and maybe only for part of a class—they're an extra 'tool' in their school bag along with their pencil case, books (yes, they'll still write a lot with pen and paper).

How do we choose the laptop?



Over the years, we have learnt the important aspects we need to assess when choosing a device, manufacturer and supplier. We look for the right specification and durability of the device—one which will stand up to 3 years of student use. We offer only one option so all students receive the same laptop. Our suppliers must also offer full availability of parts and warranty for the duration of the scheme and where possible allow us to repair the devices at school.

Students must look after their laptop, so they need to:

- * keep it in its case to protect the laptop and adhere to our repair service agreement
- * must never leave it unattended—in their tutor room, on the play courts etc. If the laptop gets broken and they don't know how it happened— the repair may be chargeable.
- * Report any fault or breakage (however minor) to IT Services as soon as possible

To maximise the availability of laptops for lessons, we offer a one-stop support service at school. Our friendly team are always there to help with any problems or questions.



Even if the laptop is very carefully looked after, accidents do happen.



All repairs are carried out by the school. In the case of accidental damage, the laptop should be brought to IT Services as soon as possible, where the damage will be assessed. We will then email home a statement form to be completed and there will be an admin fee of £10 to be paid (£20 & £40 for subsequent incidents) which can be paid online via Scopay. Once we have received the completed form and fee, we will carry out the repair. Most repairs are carried out within 1-2 working days. We are able to provide a loan while this takes place, providing a carry case is presented. Repairs that do not comply with our repair service agreement will need to be paid for ie, damage occurring when laptop not in carry case, malicious damage or wear and tear.

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Our scheme is funded by parental contributions in the form of monthly donations to the school. These donations support the scheme as a whole—hardware, software, insurance, warranty, infrastructure & support—they are not payments towards buying the device.

If you are a UK taxpayer, your donations are eligible for Gift Aid. At the end of the scheme you have the option to return or keep the device for a £10 fee.

The scheme is optional, but everyone who wants to participate in the scheme will have access to a device regardless of their circumstances. If you would like to join the scheme but feel that you are unable to contribute some or all of the suggested donations let us know on the response form and we'll contact you to discuss your individual situation. **Please note that charger home devices can not be used at school.**

Although we tend to have a 100% uptake, we do have a small pool of loan laptops for use in lessons, when required and booked by teachers, for students not on the scheme.

Perins School Laptop Scheme 2023

ASUS BR1100CKA

Strong, smart power for learning



Students participating in the scheme will receive a new ASUS laptop for use at home and at school. The suggested monthly donation is £20. These donations help school to support the laptop scheme.

The response form must be completed by 19 May 2023 to ensure your child receives a laptop at the start of term in September.

The ASUS BR1100CK is a rugged device that's been designed for educational use. Built to military grade standards, it's packed with clever protective features including an all-round rubber bumper, spill resistant keyboard and ultratough ports. Plus there's battery life to handle more than a full day's learning.

- **Asus BR1100CKA**
- **11.6" HD LCD Screen**
- **Intel Celeron N4500 processor**
- **Windows 11 Pro Education**
- **8GB DDR4 RAM**
- **128GB SSD**
- **Weight 1.2kg**
- **720p HD Camera**
- **Belkin stay-on protective case**
- **ASUS Warranty**
- **Accidental Damage Cover**
- **Comprehensive Software Package**
- **Specialist, friendly onsite support**
- **Loan laptops when device in repair**
- **Opportunity to keep the device at the end of the scheme**

If you have any questions or would like further information please contact:

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FREQUENTLY ASKED QUESTIONS

What do I need to do to make sure my child gets a school laptop?

Please complete our **response form** on the Perins School website to let us know you would like to **opt– in or out of the scheme** and, unless you have any queries, please then also complete the **online order/direct debit** portal for the donations . **The Freedom Tech portal creates our order with the manufacturer and guarantees your child a laptop in time for the start of term in September.**

Everyone who wants to participate in the scheme will have access to a device regardless of their circumstances. If you would like to join the scheme but feel that you are unable to contribute some or all of the suggested donations let us know **on the response form**, but don't complete the direct debit mandate just yet and we'll contact you as soon as possible to discuss your situation.

What if I can't afford to donate the suggested donation per month?

Can my child bring their own device to school?

Sorry, this is not an option at Perins.

You may opt out of the scheme, it is not compulsory however we do usually have a 99-100% uptake. If you do not want your child to have a laptop, please still complete the response form to let us know together with the reason for your decision. If you opt-out, your child will be able to use loan device when required at school but may not take a device home.

How are the donations collected?

We use a company called Freedom Tech to collect the donations on our behalf by direct debit, so their name will appear against collections on your bank statement. They then transfer the donations to Perins each month. Freedom Tech can be contacted by Telephone on 0203 857 5670 (Option 6) or <http://freedomtech.co.uk/help/>

If you are a UK taxpayer, we can claim Gift Aid from the Government on all your donations made to the school and this greatly helps us to support the scheme.

Why do I need to complete a Gift Aid Declaration?

What does the repair service include?

Our repair service covers for accidental/liquid damage. The device must be kept in its case at all times. If your child has any problem at all with their laptop they should bring it to the IT Services Office in Eliot as soon as possible. All repairs must be carried out by the Perins IT Services Team.

The administration fee for the first incident is £10, second claim £20 & third claim £40. As school property, we expect the device to be cared for appropriately and would not expect to receive more than 3 accidental damage incidents during the scheme.

Is there a charge for each accidental damage repair?

Will we own the device at the end of the scheme?

Yes, subject to a £10 payment. However **until the transfer of ownership payment is made the device remains the property of Perins School.** Therefore the laptop must not be personalised in anyway, although the school will accept personalisation of the carry case. Should your child leave Perins mid-scheme the laptop and accessories should be returned to school on or before their last day and any future donations will be cancelled by school.